

Website Privacy Notice

Last updated: 1st December 2025

Introduction

Green Park Interim & Executive Limited (“Green Park”, “we”, “us”, “our”), of Partnership House, Carlisle Place, London, England, SW1P 1BX, a company registered in England and Wales, registration number 05672094, is committed to protecting the privacy and security of the Personal Data we collect about website visitors and end customers (“you”, “your”).

The purpose of this privacy notice is to explain what Personal Data we collect about you when you visit our website or engage our services. When we do this, we are the Controller of the Personal Data we process, and are registered in the UK with the Information Commissioner’s Office (“ICO”) under registration number Z1083068.

Please read this privacy notice carefully as it provides important information about how we handle your Personal Data and your rights. If you have any questions about any aspect of this privacy notice, you can contact us using the information provided below in the ‘Contact us’ section.

We update this privacy notice from time to time in response to changes in applicable laws and regulations, to our processing practices and to the products and services we offer. When changes are made, we will update the date at the top of this page. Please review this privacy notice periodically to check for updates.

Who this notice applies to

This notice applies if you:

- visit our website;
- visit our premises;
- subscribe to our communications;
- are a business associate (or a representative of a former, existing or potential client);
- purchase a service; or
- you contact us to enquire about our services.

Please note that Green Park has separate privacy information available for candidates and individuals who are looking to work with Green Park directly. For more information please read either the [Candidate](#) or [Job Applicant](#) privacy notice.

What is Personal Data

‘Personal Data’ means any information from which someone can be identified either directly or indirectly. For example, you can be identified by your name or an online identifier.

‘Special Category Personal Data’ is more sensitive Personal Data including information revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data for the purposes of uniquely identifying someone, data concerning physical or mental health or data concerning someone’s sex life or sexual orientation.

How we collect your Personal Data

We collect most Personal Data directly from you in person, by telephone, email or via our website. However, we may also collect your Personal Data from third parties such as:

- through events and webinars;
- reputable companies who provide lead generation contact lists;
- others to whom you have provided consent; and
- publicly available sources such as social media platforms.

Purposes for which we use Personal Data and the legal bases

We may use your Personal Data for the following purposes and on the following lawful bases:

Purpose	Personal Data	Lawful Basis for Processing
Responding to correspondence from you	Name, business email address, phone number	It is in our legitimate interest to respond to enquiries made via our website, by email, through our social channels or any other means.
Sending you information which may be of interest	Name, email address	If you are an existing customer or have expressed an interest in our products or services, we will rely on legitimate interests to contact you for marketing purposes. You may object to the processing for this purpose by emailing dataprotection@green-park.co.uk. If we have captured your consent for the purposes of marketing, that consent may be withdrawn at any time by emailing dataprotection@green-park.co.uk.

Purpose	Personal Data	Lawful Basis for Processing
Provision of our services	Name, telephone number, email address, organisation, details about how you use our website, details about the services you are interested in, information you share with us when you contact us.	Processing is necessary for performance of the contract between us.
Business management, forecasting and statistical purposes	Your name (first & last name), address, organisation (if applicable) email address, phone number	It is our legitimate interest to identify areas for managing current business relationships, developing new products and services, and managing our business.
Improving our website and portal and the overall user experience	Technical data, Usage Information	It is our legitimate interest to allow analytics and search engine providers to help improve and optimise our websites.
Improving our websites and portal and the overall user experience	IP address, Location data, Device ID, Model and device type, Name and version of the operating system, Settings and language of the device	We use cookies on our websites with your consent, unless they are strictly necessary cookies, in which case your consent is not required.
CCTV (which includes Ring Doorbells)	CCTV Images	Processing is necessary for our legitimate interest to protect the health, safety and security of employees and visitors to our premises.

Sharing your data

We may also disclose your information to third parties in connection with other purposes set out in this policy. These third parties may include:

- business partners, suppliers and sub-contractors who may process information on our behalf;
- individuals and/or organisations who hold information related to your reference or application to work with us (e.g. current, past or prospective employers, educators and examining bodies and employment and recruitment agencies);
- advertisers, social media platforms, and advertising networks;
- analytics and search engine providers;
- IT service providers;
- any of our associated companies, foundations and/or charities.

Where we are under a legal or regulatory duty to do so, we may disclose your details to the police, regulatory bodies or legal advisors, and/or, where we consider necessary to protect the rights, property or safety of Green Park, its personnel, users or others.

We do not sell or share personal information to another business or third party for monetary or other valuable consideration.

If Green Park merges with or is acquired by another business or company in the future, (or is in meaningful discussions about such a possibility) we may share your personal data with the (prospective) new owners of the business or company.

International Transfers

It is unlikely we will ever need to share your Personal Data outside of the UK. However, if this becomes necessary for the purposes of providing our services to you, we will only share it where appropriate safeguards are in place.

These safeguards may include an Adequacy Regulation (UK) or Adequacy Decision (EU), the UK International Data Transfer Agreement (IDTA) or the EU Standard Contractual Clauses (SCCs) with supplementary measures (or another approved transfer mechanism, to ensure your Personal Data is protected to the same standard expected within the UK and EEA). Prior to transferring any Personal Data out of the UK or EEA, we will conduct either a Transfer Risk Assessment (UK Personal Data) or a Transfer Impact Assessment (EU Personal Data) to ensure the risks associated with the processing are identified and addressed.

How long we keep your data

We will retain your personal data for as long as is necessary to provide you with our services and for a reasonable period thereafter to enable us to meet our contractual and legal obligations and to deal with complaints and claims.

At the end of the retention period, your personal data will be securely deleted or anonymized, for example by aggregation with other data, so that it can be used in a non-identifiable way for statistical analysis and business planning.

How we protect your data

Green Park takes every possible measure to ensure that your information is not compromised in any way. We implement appropriate technical and organizational measures to protect data that we process from unauthorized disclosure, use, alteration or destruction. Our privacy promise is in place in respect of our website only. Other online services will be serviced by their own privacy policies.

Some of the controls we have in place are:

- We ensure active SSL certification on all of our websites (using https:// rather than http://);
- We use technology controls for our information systems, such as firewalls, user verification, data encryption, and separation of roles, systems & data management;
- We use password encryption and password management tools;
- We enforce a “need to know” policy, for access to any data or systems.

In addition to the technical and organisational measures we have put in place, there are a number of simple things you can do to further protect your personal information;

1. Never share a One Time Passcode (OTP).
2. Never enter your details after clicking on a link in an email or text message.
3. Always send confidential information by encrypted email where possible this reduces the risk of interception.
4. If you are logged into any online service do not leave your computer unattended.
5. Close your internet browser once you have logged off.
6. Never download software or let anyone log on to your computer or devices remotely, during or after a cold call.

Your data protection rights

There are certain fundamental rights that you have in respect of your Personal Data:

Rights	Description
Right to be informed	Individuals have the right to be informed about the collection and use of their Personal Data
Right of access	Individuals have the right to receive a copy of their Personal Data, and other supplementary information

Rights	Description
Right to rectification	Individuals have the right to have inaccurate Personal Data rectified or completed if it is incomplete
Right to erasure	Individuals have the right to request their personal information to be erased, in certain circumstances
Right to restrict processing	Individuals have the right to request the restriction or suppression of their Personal Data, in certain circumstances, in particular: • if your data is not accurate; • if your data has been used unlawfully but you do not want us to delete it; • if your data is no longer needed, but you want us to keep it for use in legal claims; or • if you have already asked us to stop using your data but you are waiting to receive confirmation from us as to whether we can comply with your request
Right to data portability	Individuals have the right to obtain and reuse their Personal Data, in a machine-readable format, for their own purposes across different services, in certain circumstances
Right to object	Individuals have the right to object to the processing of their Personal Data, in certain circumstances Where we are using your Personal Data because it is in our legitimate interests to do so, you can object to us using it this way Where we are using your Personal Data for direct marketing, including profiling for direct marketing purposes, you have an absolute right to ask us to stop doing so
Rights with respect to automated decision-making and profiling	Individuals have the right not to be subject to a decision based solely on automated processing (including profiling) that produces legal effects concerning you or similarly significantly affects you

In addition to the above, you also have the following rights:

Rights	Description
Right to withdraw consent	Where we are using your Personal Data based on your consent, you can withdraw your consent at any time
Right to register a complaint with the Controller	You have the right to register a complaint with the Controller if you feel we are not processing your Personal Data in accordance with this notice or data protection law
Right to lodge a complaint with a supervisory authority	You have the right to raise a complaint about how we handle your personal information with a relevant supervisory authority

Exercising your data protection rights

You will not have to pay a fee to access your Personal Data (or to exercise any of the other rights). However, we may charge a reasonable fee if your request for access is clearly unfounded or excessive. Alternatively, we may refuse to comply with the request in such circumstances.

Contact us

If you would like to exercise your statutory data protection rights, or if you have any concerns or questions about how we handle Personal Data, please email: dataprotection@green-park.co.uk.

Raising a complaint with the Information Commissioner's Office

If you believe you have exhausted all possible avenues for resolving your data protection concerns, you may lodge a complaint with the ICO by calling their Helpline on 0303 123 1113.

You can also send your postal correspondence to:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Alternatively, you can contact them at <https://ico.org.uk/make-a-complaint/>.

Data Protection Officer

We do not have a statutory requirement to appoint a Data Protection Officer ("DPO") under the UK GDPR. However, for the purposes of compliance and accountability, we have appointed [Evalian Limited](#), a company specialising in data protection, cyber security and information security, as our DPO. Evalian Limited can be reached at dpo@evalian.co.uk.